

DEPARTMENT OF FOOD AND AGRICULTURE

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Date: May 12, 2004

To: Seed Advisory Board Members and Interested Parties

Subject: Seed Advisory Board Meeting

Place: Seed Biotechnology Center
University of California
Davis, CA

Time: 1:30 PM

Date: Tuesday
May 18, 2004

This is a reminder that the next Board meeting is scheduled for May 18 in Davis. A map is enclosed. Please let me know if you will be able to attend, as a quorum will be necessary to vote on the budgets for Seed Services and Seed Laboratory programs for next year.

The agenda will include:

TEAM SEED Workshops 2004, future considerations for the direction of Seed Services and Seed Laboratory programs, Seed Laboratory sample workload report for 2003, Out-of-State Travel proposals for 2004/05, fund conditions for Seed Services and Seed Laboratory programs, proposed 2004/05 budgets for Seed Services and Seed Laboratory programs, Seed Laboratory Level of Funding (Memorandum of Understanding), current regulation revisions affecting service sample fee structure and adding arbitration to seed dispute resolution procedures, Seed Biotechnology Center report, an update on current seed legislation, and election of Board officers for 2004/05.

Remember if you are staying overnight, the maximum State rate is \$84.00 plus tax. When you make your reservations, be sure to request the State rate and register: Seed Advisory Board. Please contact me at (916) 654-0493 if you need assistance with lodging.

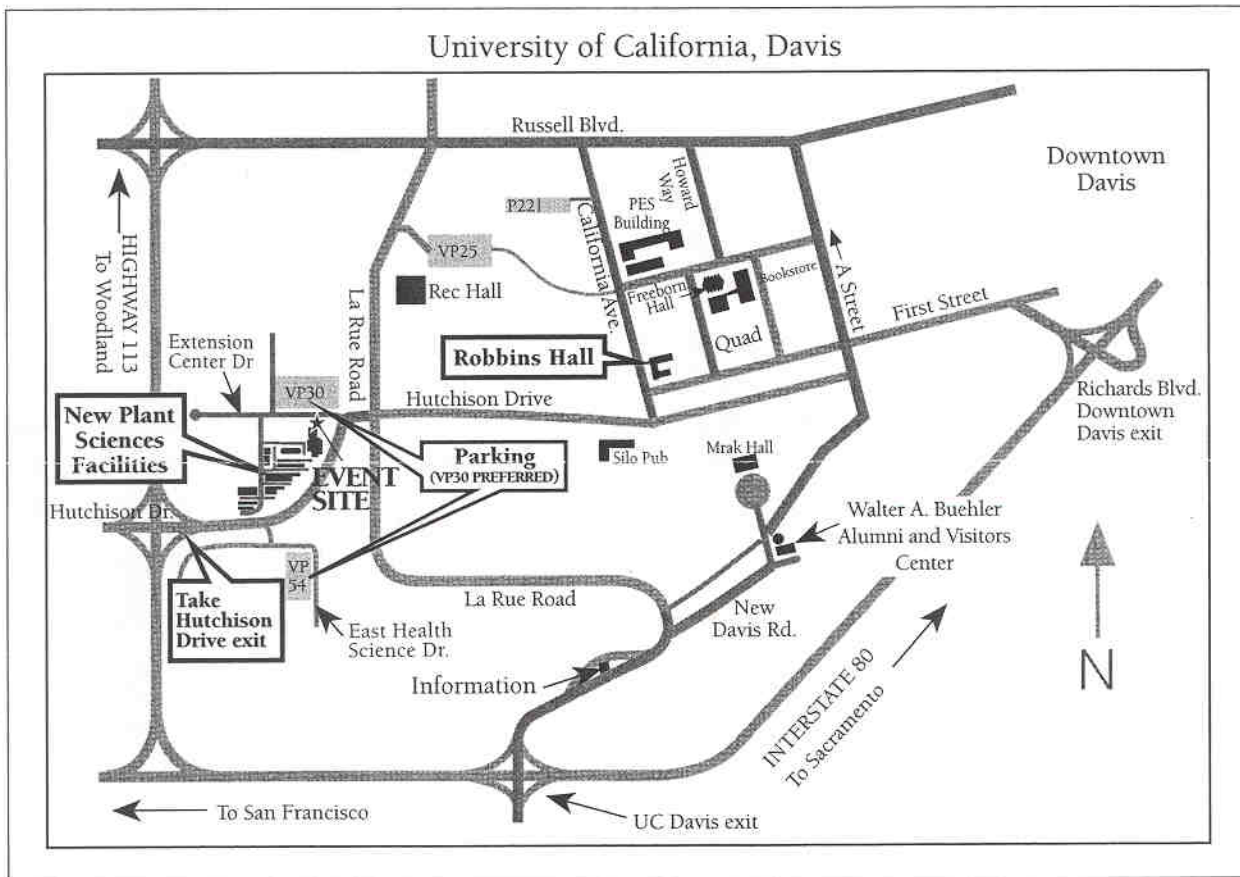
Sincerely,

David Godfrey, Secretary
Seed Advisory Board

Enclosure

cc: Dennis Mayhew, Ph.D., Director, Plant Health & Pest Prevention Services
William Sandige, Acting Chief, Pest Exclusion Branch
Umesh Kodira, Chief, Plant Pest Diagnostic Branch
Richard Matteis, Executive Vice-President, California Seed Association





Parking is by permit. This will be submitted with your travel claim. The Center is located in the new Plant Sciences Facility.

The Board of Directors for the California Seed Association will be meeting at the Center in the morning and Seed Advisory Board members and presenters for the 1:30 p.m. meeting are invited to join them for lunch at 12:30 p.m.